



J. TYLER McCAULEY  
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

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TO: Supervisor Zev Yaroslavsky, Chairman  
Supervisor Gloria Molina  
Supervisor Yvonne B. Burke  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

FROM: J. Tyler McCauley *JTM*  
Auditor-Controller

SUBJECT: **JANUARY 12, 2007 PAYROLL ERROR – METLIFE SIDE FUND**

A processing error by MetLife, related to the new Side Fund deductions, for the January 12, 2007 payday resulted in a lower net pay for approximately 350 employees. For example, an employee's MetLife Side fund deduction that should have been \$100.00 was processed as \$1,000.00, created a \$900.00 error. As soon as we discovered the problem, we generated supplemental payroll warrants to the impacted employees.

For a few of the employees, the error was significant, and we therefore instructed departments to distribute these supplemental warrants on **Thursday, January 11, 2007**, instead of the January 12, 2007 scheduled payday. If an employee was not available on Thursday, we suggested departments to contact the employees regarding this error and make arrangement for them to receive the supplemental warrants as soon as possible.

We have worked with the MetLife representatives and corrected the data/file error to prevent a reoccurrence. Please call me if you have any questions, or your staff may contact Gregg Iverson at (213) 974-8401.

JTM:WW:GI:gi

c: David E. Janssen, Chief Administrative Officer